

Grace Fuisz

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(202)904-0850

Education

2019 Kenyon College, Gambier, OH
B.A. in Psychology
Distinction and High Honors
Focus: Media and Social Psychology

Skills

- Audio production
- Graphic design
- Sales and Customer Relations
- Data analysis and research design

Work Experience

- 9/2020 – CURRENT Podcast Producer, *The Spaceship Academy, Remote (London, GB)*
- Planned the inaugural season of The Spaceship Academy's podcast by organizing episode structure, release schedule, seasonal arc, and other logistics.
 - Edited podcast audio and sourced music and effects to create a professional sound.
 - Edited scripts, integrating CTAs to generate leads for the Spaceship Academy's entrepreneurship program.
- 9/2020 – CURRENT Podcast Producer, *TRILUNA, Nashville, TN*
- Developed TRILUNA's second podcast (unreleased, title TBA) to fulfill the company's adjusted goals in the COVID-era.
 - Recorded, edited, and distributed podcast episodes.
- 9/2019 – CURRENT Contract Podcast Editor, *Relationary Marketing, Nashville, TN*
- Recorded podcast audio for hosts and in-person or call-in guests.
 - Edited podcast audio for clients (mixing, removing filler words, content editing).
 - Researched potential podcast guests and contributed to podcast season planning.
- 8/2019 – 1/2020 Digital Assets Intern, *Nashville Entrepreneur Center, Nashville, TN*
- Produced and edited the Entrepreneur Center's podcast, 'Navigate.'
 - Researched competing podcasts and presented data to the Entrepreneur Center's CEO to inform budgeting and production choices.
 - Edited digital assets such as blog entries and Teachable courses.

Volunteer Experience

- 8/2019 - 1/2020 Volunteer, *Sofar Sounds, Nashville, TN*
- Greeted guests at the door and hosted shows as an emcee.
 - Set up audio equipment for live events.
 - Set levels and mixed live sound.
- 2/2016 - 5/2019 Recording Studio Manager, *WKCO 91.9 FM, Kenyon College, Gambier, OH*
- Organized an annual music festival, WKCO Fest, featuring student bands.
 - Developed an ongoing series of live music sessions ("Middle Path Sessions").
 - Recorded and mixed several albums and live sessions for student bands.
 - Hosted a weekly radio talk show.